



# Your Wedding at Memorial Park Church



## Your Wedding and the Church

Congratulations! We are excited that you are considering a wedding at Memorial Park Church and for you as you begin this journey together.

Memorial Park Church believes in the sanctity of marriage according to Mark 10:6-9:

**"But at the beginning of creation God made them male and female. For this reason a man will leave his father and mother and be united to his wife, and the two will become one flesh. So they are no longer two, but one. Therefore what God has joined together, let man not separate."**

Weddings at Memorial Park are joyous occasions and a celebration of Christ's love for His bride, the Church. Just as Christ loves the Church, so you, the Bride and Groom, have been called to love one another "because He first loved us" (1 John 4:19). Your wedding is therefore a worship service because it is a response to God's call to live together, one man and one woman for a lifetime. Our hope is that all who attend are drawn into the presence of Christ by witnessing your love and commitment to one another.

Interested couples are to contact the Wedding Coordinator, Deb Waugaman to inquire about scheduling a wedding at Memorial Park Church and to schedule your initial meeting with one of our pastors.

We are here to help you plan not only your wedding day but to also walk with you from that day forward in your spiritual journey together. We know that your wedding will be a beautiful and holy occasion that brings God all the glory.



## CONSULTATIONS WITH ...

**The Pastor** meets with you to explain the wedding service and to prepare you for Christian marriage. At least five one-hour consultations are required. Each minister may vary in their procedure, but these basic matters are discussed: the meaning of a Christian marriage; information regarding wedding details; and review of the service and variations.

Memorial Park Church Pastors and others approved by our pastoral staff may officiate the Service of Marriage. Other ordained clergy may be able to share in the service with the approval of the officiating pastor.

At your initial meeting with the pastor, please bring the wedding form completed as much as possible. A wedding is considered confirmed on our church calendar upon receipt of the Wedding Form with the signatures of the Pastor, Bride and Groom.

Non-member weddings require a \$50 deposit with the Wedding Form. The deposit is applied towards the total wedding fee.

**Wedding Coordinator, Deb Waugaman** will contact you, once your wedding is confirmed on our church calendar, to schedule your initial wedding meeting including a consultation with our Wedding Music Coordinator. Deb will assist you in any way with the details of your wedding. It is her wish to make your wedding preparations as complete as possible before the rehearsal date to allow you to be able to enjoy your wedding day.

**Wedding Music Coordinator, Gail Henry** will assist you in selecting music appropriate for your ceremony and will serve as your organist for the rehearsal and wedding day. If you are interested in hiring a soloist or additional musicians, please consult with Gail. Outside soloists or musicians must be approved by our Wedding Music Coordinator.



**As you make plans for your wedding day and hire outside vendors, please consider our guidelines:**

### **PHOTOGRAPHY:**

- The marriage ceremony is, first and foremost, a worship service. It is important therefore, that any photography not be intrusive.
- No flash pictures may be taken by anyone (professional or amateur) after the Bride has reached the front of the Sanctuary and during the ceremony. The designated photographer may take pictures from the back and side of the Sanctuary with as little distraction as possible.
- Photography must be completed during the allotted time for your wedding.

### **VIDEOGRAPHER:**

- Video-recording is permitted from a stationary camera. The placement of the camera shall be approved by the pastor prior to the service. To protect against disruption of your ceremony, additional lighting is prohibited.

### **FLORIST AND DECORATIONS:**

- Center aisle is 70' from chancel steps to the last pew.
- Rubber bands, ties or plastic clips may be used to secure bows to pews.

### **BRIDAL PARTY ATTIRE:**

- Dress for the bridal party should be respectful, modest and appropriate for a worship service.

### **PROGRAM:**

- Please include notification of our photography policy in your wedding program. *No flash photography permitted once the bride has reached the front of the Sanctuary and during the ceremony.*

## **Wedding Day**

- In consultation with the Wedding Hostess, the bride and her attendants should generally arrive 90 minutes before the scheduled service time and assemble in the Edinburgh Room.
- The groom and best man should arrive one hour beforehand and meet in the Geneva Room.
- Parents and grandparents should arrive at least 45 minutes before the service and contact the Wedding Coordinator for further directions.
- Ushers should plan on arriving one hour before the service to be ready to seat the guests.
- Please make arrangements with those in your wedding party or a family member to remove all decorations and personal belongings as soon as the wedding is over.

## **Rehearsal**

The Pastor and Wedding Coordinator will conduct your rehearsal. Your rehearsal should be a time for everyone to become familiar with what will happen during the service.

Here are some things you should know regarding the rehearsal:

- The Pastor will begin promptly at the scheduled time.
- All participants of the wedding party should be in attendance, including the parents of the Bride and Groom.
- The ushers must be present at the rehearsal for the Wedding Coordinator to instruct them on wedding etiquette for ushering.

Please be sure to inform the members of your wedding party that the use of alcoholic beverages and smoking are prohibited on church property. Anyone under the influence of alcohol cannot be a part of the wedding party. If either the Bride or Groom is under the influence of alcohol, the wedding will not take place.



### Officiating Pastors

Rev. Dr. Kevin A. Gourley

Rev. Betsy Rumer

Rev. Paul Housman

### Wedding Coordinator, Deb Waugaman

dwaugaman@memorialparkchurch.org

### Wedding Music Coordinator, Gail Henry

ghenry@memorialparkchurch.org



## Memorial Park

An Evangelical Presbyterian Church

8800 Peebles Road, Allison Park, PA 15101

(412) 364-9492 | MemorialParkChurch.org

### Wedding Fees:

Minister \$ 300

Church:

For Members \$ 450

Covers:

Wedding Hostess, Organist and Audio Tech

For Non-Members \$800

Covers:

Wedding Hostess, Organist , Audio Tech and Facility Rental

The Officiating Pastor should receive the marriage license prior to the wedding.

**Legal Requirements:** The state of Pennsylvania requires that you obtain a marriage license prior to the ceremony. For details go to:

<http://www.alleghenycounty.us/wo/plan.aspx>

### Ceremony:

Our main Sanctuary seating capacity with COVID guidelines is 30 seating groups of 1-3 people each. Wedding Coordinator will work with couple to maximize the seating capacity.

### Bride and Groom Dressing Rooms:

Separate dressing rooms are provided for the Bride and her Bridesmaids and the Groom and his Groomsman.

### Wedding Times:

Weddings are scheduled to allot for two weddings per day; usually 11 a.m. and 3 p.m. or noon and 4 p.m. Each wedding is allotted four hours; two hours prior to and after the ceremony time.

### Rehearsal Time:

Rehearsals are usually scheduled the evening before the wedding and last approximately one hour.

### Reception:

Our Westminster Hall is available for receptions. Contact our Wedding Coordinator for details.